

## **Details of vacancies**

**Position:** Full-time position as a professor and advisor in legal practice in the area of public law

**Closing date:** 2 November 2018

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The Universidad de Ibagué is a private, higher education institution, organized as a corporation of common utility, not-for-profit organization, created on 27 August 1980 as University Corporation of Ibagué, Coruniversitaria. The institution has recognized legal personality by means of Resolution No. 1867 of 1981, issued by the Ministry of National Education. By Resolution No. 3304 of 17 December 2003 was awarded the recognition as a University. Subsequently, by Resolution No.6701 of 2 November 2007, the Ministry of National Education ratified the statutory reform of the University of Ibagué. Currently, the President and legal representative of the University, is Mr. Hans-Peter Knudsen. The university's mission is to promote the comprehensive growth of leaders and entrepreneurs with solid scientific, professional and ingrained ethical principles; committed to social, cultural and economic development in the region. The University encourages all leaders in vocational training, without distinction of race, nationality, or gender. This training should ensure the integral development of the human being and contribute to the beneficial usage of the natural resources of the region and general welfare of the community. The president envisions the University of Ibagué, as a qualified university at national and international level, as well as leading at a regional level, in the pursuit of academic excellence for the progress and development of the community.

The faculty of Law and Political Science at the University of Ibagué since 1995 has been dedicated to training students to serve global justice, to citizens and society in a comprehensive manner, supported by a highly experienced and multidisciplinary staff. The faculty has a suitable physical infrastructure, equipped with modern technological tools and national and international student exchange programs, subsequently creating leaders, researchers and lawyers in the public and private sectors.

The program of Law at the University of Ibagué was created by the Accord 024 on September 20, 1994 approved by the Superior board of the University of Ibagué, supported by a legal team. They began this work on January 30, 1995 with main objective to provide legal training of quality graduates in the region.

In 2010 the program was consolidated academically and administratively. Therefore, it was submitted by university leaders to fulfill the self-assessment process to achieve accreditation. In carrying out this process, the "Guidelines for CNA accreditation" (2006)

were used. the Program Management led the process with the participation of the teaching and administrative staff, by encouraging broad participation of the academic community, students, alumni and the productive sector. This process ended in November 2012, and as a result, a four-year high quality accreditation was obtained in January 29, 2014, issued by the National Ministry of Education in a legal ruling (1256). Due to the successful efforts, the MEN renewed the accreditation program for another 4 years, under the legal ruling No. 6375, in effect 12 April 2018.

### **Details of the work**

**Job title:** Full-time position as a professor and advisor in legal practice in the area of public law.

**Faculty:** Law and Political Science

**Program /academic area:** Law Program

**Job responsibilities:** Support the area of public law Legal Clinic and Conciliation Center of the University of Ibagué. In addition, support the program of law in the area of public law through advising.

### **Main responsibilities (approximate % of time)**

The professor will have two (2) Minimum courses, corresponding to twenty percent (20%) of the workload. Fifty percent (50%) corresponding to advice legal clinic students in the area of public law and thirty percent (30%) remaining in work of academic administration such as, committees, coordination and participation in working groups and research.

The Adviser of the consult area will have the following specific duties:

1. Design and implement, in harmony with the provisions of Law, Regulation and the direction of the Consult, policies and guidelines that the office must follow to achieve high performance and efficiency both in the service provided to the public, in addition to the practical student training.
2. Lead the activities of the area, in compliance with the provisions issued by the Consult Head, discipline and punctuality of their staff.
3. Attend and participate meetings in the Committee of Legal Clinic and Center for Conciliation, especially to inform and to intervene in the evaluation sessions of students

4. Periodically assess the work done by students who are assigned to the area, issuing its final concept at the end of the work period for each group.
5. Assume the powers and representation in processes when the needs of the service are required.
6. Submit planning of work to each area to provide services with opportunity and efficiency to users.
7. Design, and guide the introduction courses that each area develops for practitioners of Legal Clinic and Center for Conciliation.
8. Set internal working hours with prior coordination with the Director of the Office, to attend the consultations referred to in the previous paragraph, so as to meet the other approaches that require the rest of their duties. The office hours for students and users will be posted in a visible place at the headquarters of the Legal Clinic and Center for Conciliation.
9. Monitoring the work of practitioners, to update the Director of any irregularities observed, as well as ensure the conservation of the teams assigned to your unit.
10. Schedule meetings, at least every month with the group of students assigned to the respective area, in order to study, discuss, control and guide the work of the student in responsibilities assigned to them.
11. Design, develop, coordinate and monitor the programs that result from the conventions assigned to your area.
12. Formulate research projects, seedbeds and/or articles to display indices of social problems studied in your area.
13. Perform periodic reports of the activities developed by each student of the respective area.
14. Participate actively in the Brigades and days of attention to users.
15. Schedule forums, conferences, meetings, aimed at updating the members of the Legal Clinic in norms and jurisprudence.

16. Update constantly, the virtual legal clinic platform, in reference to the area of leads.

17. The other responsibilities derive from the nature of the charge.

### **Knowledge, skills and experience needed for the job**

#### **Required profile:**

Lawyer with expertise in English language, with master's degree in public law or related studies, with professional experience in litigation in public law and/or linkage with the public sector for at least three years in both cases, and teaching experience for at least one year. The aspirant to the charge must accredit professional attorney card in force.

#### **Essential experience:**

- Must have an accredited master's degree in public law or related fields.
- University professor full time for at least one year.
- Demonstrate professional experience in litigation in public law and/or linkage with the public sector of at least three years in both cases.
- Accredited professional attorney certification.
- You must provide proof of level B2 of English (according to the Common European Framework).

#### **Experience desirable:**

- University professor full time longer than two (2) years.
- Be the conciliator in Law.
- Accredited research experience (demonstrable through publications in journals of recognized scientific character or research products).
- Publications in Scopus and Web of Science in a second language.
- Publications in books of wide national circulation.